SUIT 2015 Group Rules

Allow others to speak

Respectful listening

Share knowledge

Sense of community

Respect one another’s boundaries and privacy

Be sensitive not to monopolize learning time

No food or phones during labs

Don’t be late

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Additional Rules For the CTE Lab

**Federal Law** prohibits having any smoking products or alcohol on the Essex HS/CTE campus at any time. No smoking in or near the building; **no smoking products or alcohol is allowed on the campus at any time.**

The Animation Lab is used by High School students during the day. Please do not disrupt their work stations or use any of their supplies or materials.

The guitar in the lab is not to be played/used.

There are no fire drills during evening and weekend classes – if the alarm sounds, it’s the real thing. Exit the building immediately.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

SUIT 2015 Weather Cancellation Policy

In the event of a weather-related cancellation, I will make every effort to do the following:

* Leave a voicemail message on my cell phone stating the cancellation
* Send out a group email
* Text or email or call you depending on your preferred method of contact

Please be sure to respond in some way so that I know that you have received notice!

**Week Day Cancellations**

**As a general rule,** If Essex High School is closed during the week, due to weather, the SUIT class will likely be cancelled. There may also be times when Essex HS is opened, but we will not have class due to bad weather that is starting later in the day/evening. If weather is dangerous during the week, I will make a determination regarding cancellations **by 3pm on the day of class.**

**Saturday Class Cancellations**

If there is concern about weather regarding a Saturday class, **I will make a decision about cancellation by 5pm on the Friday before**.

Center for Technology, Essex

2 Educational Dr., Suite 200

Essex Junction, VT 05452

802-879-5559

Directions from Essex HS Front Entrance to C132

Computer Animation and Web Page Design Lab

Enter into the building through the main doors. The gymnasium is on your left.

Take your first RIGHT.

Walk through 2 sets of double doors and then turn LEFT.

Walk through 2 more sets of double doors and then turn RIGHT.

The lab is about ¾ of the way down the hallway on the Right.

Directions from CTE Front Entrance to C132

Computer Animation and Web Page Design Lab

Enter the building through the main CTE entrance.

Go to the end of the hallway and turn LEFT (at the Rm F117 sign)

Walk through 3 sets of double doors and then turn LEFT (at the Rm C129 sign).

Take your first RIGHT.

The lab is about ¾ of the way down the hallway on the Right.